

## Guidelines & Application Form



16<sup>th</sup> Sept – 3<sup>rd</sup> Nov 2010  
phoenixgallery

### Introduction

Exeter Contemporary Open is an annual open submission exhibition, established in 2006 and hosted by Phoenix Gallery. The exhibition aims to provide an important platform for contemporary visual art with a particular emphasis on supporting new and emerging talent alongside more established artists.

Phoenix Gallery provides a programme of contemporary visual art from regional, national and international artists and is an integral part of Exeter Phoenix, a multi-artform venue situated in a prime city centre location.

### The Brief

The exhibition is open to contemporary artists working in all media, including; painting, sculpture, photography, print, drawing, textiles, installation, digital and video. Artists should make submissions that reflect their current practice and the selection panel will particularly be looking for work that addresses contemporary themes and concerns in arts practice.

### Awards

The three main cash awards will be chosen by the judging panel in response to artistic merit and presented on the opening night of the exhibition. The Audience Choice award will be announced in the latter part of the exhibition, as voted for by the visiting public.

- £1,000 HW overall award
- £500 additional award
- £500 additional award
- £200 Audience Choice award

### Submissions

- Up to four artworks may be submitted for an inclusive fee of £20.00 (£15.00 for current students).
- Applications will only be accepted if accompanied by the appropriate entry fee.
- Cheques should be made payable to Exeter Phoenix.
- Submissions may be on CD, DVD, slide or photographic print.
- All work must have been created within the last two years.
- Please include a **brief** artist's statement about your submission/s and broader practice. Statements may be taken into consideration during the selection process and are particularly helpful when the effect, purpose or intent may be unclear from the image supplied.
- Please ensure that all discs & photographic prints are clearly labelled on the reverse with your name, and where appropriate, the title of the work/s.
- Please do not send original/unique artworks, CD's, DVD's or photographs as Phoenix Gallery cannot be responsible for any loss or damage at this stage.
- Please include a stamped, self-addressed envelope if you wish to have your submission returned.

### Deadline

The deadline for receipt of submissions is **Friday 18 June 2010**.

## Selection Process

The selection panel of arts professionals (tbc) will join Phoenix Gallery curator Matt Burrows in early July.

All successful applicants will be informed of the selection panel's decision by 12 July 2010.

**Due to the anticipated high number of submissions, we regret that we will not be able to inform you if your submission has been unsuccessful. If you wish to be informed of the selection panel's decision you must enclose a clearly written email address or SAE.**

## Conditions of Entry

### Painting

The maximum size for any individual canvas/framed work is approximately 200cm x 200cm. Consideration should be made as to how canvases, frames or panels will be attached to the wall.

### Printmaking and Photography

Any medium is acceptable including digital images and all photographic processes. Reproductions of drawings and paintings cannot be classed as prints and are ineligible. Works should either be framed or mounted on board, aluminium or similar, with consideration made as to how these will be attached to the wall. The maximum size for any individual work is approximately 200cm x 200cm.

### Sculpture

Any medium is acceptable. Sculptures must weigh no more than is safe for 2 people to lift. Dimensions should not exceed 200cm x 200cm x 200cm. When submitting sculpture, please consider health and safety, and public liability issues.

### Digital Media

Phoenix Gallery has limited supply of audio-visual equipment (projectors, monitors, players etc) and therefore artists who submit work in this category may be required (or may prefer) to supply their own equipment.

## Exhibition details

- Exeter Phoenix will produce a colour brochure to accompany the exhibition and (if not included in the original submission) selected artists will be required to submit the following by mid July; high quality image files for reproduction (minimum 300dpi / 1mgb) and a CV, short statement and any links to websites, articles or other relevant information.
- All selected work must be delivered to Exeter Phoenix on the following days  
Friday 4 September (10am – 6pm)  
Saturday 5 September (10am – 6pm)  
Sunday 6 September (11.30 – 5pm)
- The exhibition opening/preview will take place on **Wednesday 15 September 2010** from 6pm – 8pm and awards will be presented on the night (with the exception of the Audience Choice Award which will be announced on 21 October). We actively encourage all selected artists to attend this high profile event, as award winners will only be selected on the afternoon before the opening.
- Works must be available for the duration of the exhibition.
- The exhibition will close on Wednesday 3 November 2010 and all work must be collected on either:  
Friday 5 November (10am – 6pm)  
Saturday 6 November (10am – 6pm)  
Sunday 7 November (11.30 – 5pm)

Exeter Phoenix does not have any dedicated space to store work and therefore will have to charge a storage fee if the work cannot be collected on the above dates.

Copyright will remain with the artist, however by signing the submission form the artist agrees that images of their work may be used for promotional purposes.

### **Sale of work**

If artworks available for sale Phoenix Gallery will take a commission fee of 35% plus VAT. Please ensure that the sale price you supply is inclusive of this fee. Any money owed to the artist from sales of work will be paid within 6 weeks of the end of the exhibition.

### **Insurance**

Art work will be insured whilst at Exeter Phoenix but the artist will be liable for the excess of £100.00, therefore we recommend that artists take out their own insurance for the duration of the exhibition. Your suggested sale price will act as the insurance value of your work. If your work is not for sale, please state its insurance value on the application form.

**It is the Artists responsibility to insure all work during transit.**

### **Marketing and publicity**

Exeter Phoenix promotes the exhibition across a broad range of media. We publish a full colour brochure for the exhibition which is also available as a download from our website.

The exhibition is actively marketed via Exeter Phoenix website (average visits per day 10,000), the season brochure (print run 20,000) and exhibition publicity (posters / flyers). We also attract excellent media coverage from both regional and national press.

**exeter contemporary open** is supported by the following organisations:

#### **Main Sponsor:**



#### **Additional support from:**



<http://www.exeterphoenix.org.uk/galleries.php>

PLEASE WRITE CLEARLY IN BLOCK CAPITALS

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Email: \_\_\_\_\_

Tel: \_\_\_\_\_

Mobile: \_\_\_\_\_

How did you hear about us? \_\_\_\_\_

**exeter**  
**contemp**  
**oraryopen**  
**2010**

**16<sup>th</sup> Sept – 3<sup>rd</sup> Nov 2010**  
**phoenixgallery**

<b>Work 1 - Title:</b> _____	<b>Date:</b> _____
<b>Medium:</b> _____	<b>Size:</b> _____
<b>Sale price/insurance value: £</b>	<b>Artwork for sale? :</b> <b>Yes</b> <b>No</b>

<b>Work 2 - Title:</b> _____	<b>Date:</b> _____
<b>Medium:</b> _____	<b>Size:</b> _____
<b>Sale price/insurance value: £</b>	<b>Artwork for sale? :</b> <b>Yes</b> <b>No</b>

<b>Work 3 - Title:</b> _____	<b>Date:</b> _____
<b>Medium:</b> _____	<b>Size:</b> _____
<b>Sale price/insurance value: £</b>	<b>Artwork for sale? :</b> <b>Yes</b> <b>No</b>

<b>Work 4 - Title:</b> _____	<b>Date:</b> _____
<b>Medium:</b> _____	<b>Size:</b> _____
<b>Sale price/insurance value: £</b>	<b>Artwork for sale? :</b> <b>Yes</b> <b>No</b>

**Submission checklist**

- Cheque enclosed made payable to Exeter Phoenix.
- Artist's statement.
- Stamped, SAE for return of your work (if required).

**Agreement**

I agree to abide by the conditions, collection and delivery dates set down by Exeter Phoenix. I also agree to Exeter Phoenix using images of my work to publicise and market the exhibition.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

We may wish to contact you regarding future events at Exeter Phoenix, please tick the box if you **do not** wish us to contact you. Your details will not be passed on to any third parties.

**phoenixgallery**